

February 8, 2007

Gateway Title Land America  
1405 N. San Fernando  
Burbank, CA 91504  
Tel: (818)593-1011  
Order# .....

**SAMPLE**

Att: Gary Borovay

Subject: Oceanside Marketplace Lot Merger

Please Pick up Certificate of Compliance No..... , associated and associated documents from City of Oceanside, Engineering Department.

Please record in the following order:

- 1- Grant deed transferring the ownership of parcel "A" from Mr. Smith to Mrs. Jones.
- 2- Certificate of compliance.
- 3- Enter the recording data of the certificate of compliance in the blank spaces provided on pages one and two within the Grant deed for newly merged parcel 1 and then record.

Please e-mail complete digital copy of recorded documents to [btuck@oceansideca.org](mailto:btuck@oceansideca.org).

Regards,

John Smith L.S.

John Engineering/Surveying Co.  
3000 Coast HWY  
Oceanside, CA 92054  
Tel:(760) 222-2222  
Fax:(760)222-2222