

“COFFEE CART” GUIDELINES City of Oceanside

These are the guidelines for operating your site-specific food, coffee or beverage cart in the City of Oceanside.

This is an administrative approval for a food or coffee cart which uses the submitted site plan and photograph as a basis. As a “pilot program” for coffee and food carts, there may be adjustments to these guidelines from time to time as experience is gained. Each cart’s approval is subject to review at the expiration of the one-year business license.

A. LOCATION

1. Carts are to be located in and oriented to areas frequented by pedestrians or foot traffic. They will not be allowed in the public right of way, nor can they be drive through or drive-up.
2. Carts are to be located on public or private plazas, patios or porches which are defined as paved, flat, outdoor areas, open on at least three sides with minimum dimensions on two sides of at least 15 feet.
3. Carts shall be accessory uses to an existing principal business center or use on the same site. The existing principal use shall be a legal use that conforms to all applicable zoning and other ordinance requirements.
4. A cart shall not reduce the number of required parking spaces; interfere with vehicle or pedestrian circulation; present a traffic hazard or result in the removal of landscaping.
5. All carts shall be located in a manner that does not cause an obstruction for pedestrians and /or sight distance conflicts for pedestrians or vehicles.
6. No cart shall obscure or interfere with any official notice or public safety sign, display or device.
7. The cart operator shall obtain a letter of permission from the property owner authorizing the location and operation of the proposed cart. Carts proposed for public areas such as the Civic Center will be governed by these rules, but will also require the approval of a lease by the Property Management Division of the Community Services Department.

B. DESIGN, APPEARANCE GUIDELINES

8. The site layout and the cart's design, including signs and a photograph of the cart, must be reviewed and approved by the City of Oceanside Planning. All signs must be affixed to the vending unit. Instructions for the site plan and preparation of specifications for the design are attached.
9. Carts must have wheels and be fully mobile at all times. Carts shall not exceed the dimensions of 8 by 18 feet.
10. Portable, A-frame, or detached signs are prohibited.
11. There shall be no storage sheds. Any cart storage shall be off-site or out of public view in an on-site structure that already exists at the time the cart is approved.
12. There shall be no ancillary structures. Any portions of the cart that fold or pop out shall be shown on the site plan as such, and are subject to review as part of the application.
13. Outdoor seating of up to three tables each of which is less than 48-inches in diameter may be requested on the site plan. Approval shall be given if the design includes adequate access, space and materials and design consistent with the cart and its location and the tables meet the other requirements of these rules by being outside of the public right of way, not blocking parking spaces, being well maintained, etc.

C. OPERATION/RULES

14. Carts may be used for the preparation and sale of food and beverages only. The sale of alcoholic beverages is prohibited.
15. A City of Oceanside business license shall be obtained. Business licenses shall be renewed annually. Prior to the approval of the business license or the renewal, the cart shall have been approved by the Planning Department. All necessary County Health Department approvals shall be obtained prior to beginning of business operations.
16. Each cart vendor shall be responsible for managing the cart and its surroundings. a management plan will be required to be submitted for review along with the application indicating the schedule and plans for complying with the following guidelines:

The provision of attractive trash receptacles and the schedule for their pickup and cleaning (daily at a minimum).

The daily sweeping and weekly steam cleaning (as necessary to maintain cleanliness and depending on the surface) of the area used by the cart and its customers.

The scheduled replacement of damaged or faded tables, umbrellas awnings and other materials including cart repair and refurbishing as needed.



“COFFEE CART” SUBMITTAL City of Oceanside Site Plan

1. On an 8 ½ by 11-inch sheet of paper provide a drawing of the site on which the cart will be located. Indicate:

The size and location of the parcel, shopping center or business site.

The size of the cart.

The location of the cart.

Distances from the cart to sidewalks, parking, landscaping buildings etc.

The location and dimensions of driveways, walkways parking spaces, sidewalks and landscaping within 50 feet of your cart.

The location of trash disposal containers if separate from the cart.

The name and address of the project in which the cart is to be located.

The name address and phone number of the applicant.

The name address and phone number of the person preparing the plans, if different from the applicant.

Identification of any power source.

2. Please provide a photograph of the cart you intend to use. The photograph may be in the form of a sales brochure from the manufacturer provided that the cart you use is substantially the same in appearance and precisely the same size. Dimensions of the cart should be provided on the back of the photograph.

3. Provide a Management Plan showing pictures or drawings of the trash receptacles, the daily pickup schedule, the daily sweeping schedule, the schedule for steam cleaning (daily or weekly as necessary for the surface), the schedule for replacing damaged or faded tables, umbrellas, awnings or cart materials components.

4. NOTE: The City of Oceanside may attach additional conditions to any coffee cart application. Each cart will be reviewed for compliance upon expiration of the annual business license. Non-complying carts will not be renewed.

COFFEE CART APPLICATION FORM

City of Oceanside
(Please Print All Information)

Cart owner/operator's name (s) _____

Addresses (for all owners, if more than one) (include zip (s))

Telephone number (s) _____

Property (on which cart is to be located) Owner's name:

Address (including zip) _____

Telephone number _____

Signing this form indicates that the coffee cart operator/owner will abide by the Coffee Cart Standards of the City of Oceanside and conform to the attached approved site plan, including any added conditions. Failure to do so will mean revocation or non-renewal of the business license to operate this cart.

Signed (coffee Cart Owner/Operator)

Date

Signing this form indicates that the property owner has given permission to use the property for the coffee cart and that the property owner understands and agrees with the standards.

Signed, property owner of property at

Date

Location address

Location Assessor Parcel Number(s) _____



COFFEE CART APPROVAL

TO: Business License Counter

From: Planning Department

_____ has been approved for a coffee cart at the
following location: _____

He or she has agreed to abide by the City of Oceanside's Coffee Cart Standards. If the standards are not followed the business license may be subject to revocation.

Signed:

Planning Department – Title

Date