



BUSINESS LICENSE APPLICATION

City of Oceanside
Financial Services Department

PLEASE INDICATE:

- New Business
- Home Occupation
- Additional Information
- Change of Owners
- Change of Business Address
- Change of Business Name
- Add/Change Business Description

Please mail completed applications with payment to:

300 N Coast Hwy, Oceanside CA 92054

Make checks payable to City of Oceanside

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

BUSINESS INFORMATION

MAILING ADDRESS:**BUSINESS LOCATION:**

Business Name / DBA: _____ Business Address: _____
NUMBER STREET SUITE NO.

In care of: _____
CITY STATE ZIP

Mail Address: _____ Bus. Phone: _____
NUMBER STREET SUITE NO. CITY STATE ZIP

SIC Code (4 digit): _____ Corp. Name: _____ Corp. Phone: _____

City Start Date _____ State Lic. # & Type _____ Health Permit _____ Sole Prop
 Hrs. of Operation _____ to _____ Tax ID _____ ABC License # _____ Partnership
 # Of Employees _____ Seller's Permit _____ Contractor # & Class _____ Corporation
 LLC

Business Location Property Owner/Management Co: _____

CIRCLE ONE

Address of Owner/Management Co: _____

Contact Info of Owner/Management Co: _____

PHONE EMAIL

Business activity must be described in detail: _____

SIZE OF FACILITY (sq. ft.) _____

BUSINESS OWNERSHIP INFORMATION

Owner/Pres: _____ Owner/Pres: _____
 Home Address: _____ Home Address: _____
NUMBER STREET SUITE NO. NUMBER STREET SUITE NO.

Email: _____ Email: _____
CITY STATE ZIP CITY STATE ZIP

Home/Cell Phone: (____) _____ Home/Cell Phone: (____) _____

SSN: _____ Birth Date: _____ SSN: _____ Birth Date: _____

DL# _____ DL State: _____ DL# _____ DL State: _____

(Contractors Only) Bid Amount: _____ Fees: _____

DECLARATIONS

I certify that in the performance of any business activities for which this license is issued, I shall not employ a person in any manner so to become subject to the Worker's Compensation laws of California. If I should become subject to the Worker's Compensation laws I shall forthwith comply with the provision of section 3700 of the labor code. I further declare under penalty of perjury under the laws of California that the above information is true and correct to the best of my knowledge.

TITLE PRINT NAME SIGNATURE OF OWNER OR AUTHORIZED AGENT* DATE

* If signing as Authorized Agent, letter of authorization must be attached.

License No. BL- [] [] [] [] [] [] [] [] [] []

AB 783, Single-User Restrooms, effective January 1, 2024

Under Business and Professions Code section 16000.2, you are hereby notified that Section 118600 of the Health and Safety Code requires you to identify all single-user toilet facilities in your business as all-gender toilet facilities on compliant signage.

SB 748, Disability Access and Information, effective January 1, 2024

This bill requires a city, county, or city and county, in a separate document formatted as specified, to provide to that applicant a statement that the business may be subject to liability for failure to meet the legal obligation to comply with state and federal disability access laws, and information on how to obtain a CASp inspection, as specified.

AB 2164, Disability Access CASp Funding, effective January 1, 2023

This bill requires a city or county issuing a business license to collect a \$4.00 CASp fee for funding of certification and awareness for accessibility requirements and resources. This law removed the sunset provision of AB-1379 and the collected amount to become permanent.

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

- The Division of the State Architect at www.dgs.ca.gov/DSA
- The Department of Rehabilitation at www.dor.ca.gov/
- The California Commission on Disability Access at www.cdda.ca.gov



URBAN RUNOFF INFORMATION

City of Oceanside
Water Utilities Department
Watershed Protection Program

The City of Oceanside is required under State laws and regulations to identify the potential effect that each business may have on water quality. All businesses are also required to comply with the City of Oceanside Urban Runoff Management and Discharge Control Regulations (City Code Chapter 40), which prohibit the discharge of pollutants and non-storm water to City streets and storm drains. Water that flows on streets and into storm drains is discharged to the nearest water body, without treatment. Typical urban runoff pollutants include oils, chemicals, building materials, dirt, vegetative waste, and trash. All businesses must complete and submit this form with their business license application, as well as implement the appropriate Best Management Practices to prevent such discharges. This form must be completed to receive your business license. Contact the Water Utilities Department at (760) 435-5800 or log on to our website at www.oceansidecleanwaterprogram.org for further information.

Reason for Submittal

New Business Business License Renewal Change of Information

Site and General Information

Date: _____ Standard Industrial Classification (SIC) Code: _____

Business Name: _____ Phone: _____

Business Address: _____

Contact Person: _____ Title: _____

Phone: _____ Email: _____

Size of Facility (sq. ft.): _____ Type of Business: _____

Materials used in Industrial Process (Industrial Businesses Only): _____

Potential Urban runoff pollutants generated: _____

Expected non-rain water discharges (i.e. air conditioners condensation, excess irrigation, filter backwash, etc.): _____

Is this facility regulated under the Industrial NPDES Permit (circle one)? Yes No Not Sure

Industrial Permit Waste Discharger Identification Number (WDID#): _____

Brief Description of Business Activity

What type of activities is your business conducting? Check any that apply...

Manufacturing Distribution Office Work Showroom Retail

Declaration

I declare under penalty of perjury under the laws of California that the above information is true and correct to the best of my knowledge.

Signature _____ Title _____ Date _____

For City Use Only

Business Lic #: _____ S.I.C.: _____ Business Type: _____ Industrial Type: _____

Recorded By: _____



HOME OCCUPATION REGULATION AGREEMENT

City of Oceanside
Financial Services Department

License # _____

A. Permit Required. A home occupation in an A (Agricultural), O (Open Space), MHP (Mobile Home Park) or R (Residential) district shall require a business license, obtain by filing a completed application form with the Business License Office. A permit shall be issued upon determining that the proposed home occupation complies with the requirements of this section.

B. Contents of Application. An application for a home license shall contain:

1. The name, address, email address if available, and telephone number of the applicant.
2. A completed description of the proposed home occupation, including a site plan indicating the amount and location of floor space occupied, provision for storage of materials, number and type of vehicles used, and provisions for parking and loading, proposed number of employees, estimate number of visitors the business will, and proposed times visitors will be allowed on-site.

C. Required Conditions. Home occupations shall comply with the following regulations:

A home occupation shall be conducted entirely within a building (which the exception of a Horticulture Limited use and Sporting Lessons), and the combination of the office, workspace and storage space shall occupy no more than 20% of the gross floor area of all on-site structures. No outdoor storage shall be allowed. Storage of necessary supplies or equipment used in the home occupation may be permitted in a garage if the storage does not diminish the usable parking space in the required garage parking area. The amount and type of flammable, hazardous or toxic materials stored on-site, in conjunction with a home occupation, shall not be in excess of the amount normally found in the district.

1. The existence of a home occupation shall not be apparent beyond the boundaries of the site. The structure or appearance of the exterior of the dwelling shall not be altered or remodeled for home occupation purposed by color, materials, construction, lighting, or in any other way. No use shall create noise, dust, vibration, smell, smoke, glare, electrical interference, fire hazard, or other hazard or nuisance to any greater or more frequent extent than that usually experienced in a district under the circumstances where no home occupation exists. All noise shall comply with the City's Noise Control Ordinance (Chapter 38 of the Code of the City of Oceanside)
2. No signage shall be permitted.
3. Only the residents of the dwelling unit and one additional employee may engage in the home occupation at any time. No more than one customer may come to the site at any time from 7:00 a.m. to 7:00 p.m. Monday-Saturday by appointment only. Home occupations shall not be open to visitors without prior appointments. One customer shall be defined as one individual or a single transaction/service.
4. No kilns exceeding 10 cubic feet in size shall be permitted, and a home occupation shall comply with the performance standard prescribed by Section 3026.
5. No more than one truck with the maximum capacity as allowed on residential property and incidental to a home occupation shall be kept on the site per City Code Article X.
6. The number of parking spaces available to a dwelling unit housing a home occupation shall not be reduced to less than two. Existing non-conforming parking shall be maintained. At the minimum, a two-car garage with minimum dimensions of 20 feet by 19 feet shall be provided for the parking of vehicles (two 10-foot by 19-foot parking spaces) and permanent work area, workbench, or structures may be built within the required garage if this does not diminish the usable parking space in the required garage parking area.



HOME OCCUPATION REGULATION AGREEMENT

City of Oceanside
Financial Services Department

7. A home occupation shall not create pedestrian, automobile, or truck traffic in excess of the normal amount in the district.
8. The delivery of materials, goods, or products to and from the location of a home occupation shall be limited to the hours of 7:00 am. to 7:00 pm.
9. The size of delivery vehicles used in conjunction with the delivery of materials, goods, or products to and from the location of a home occupation shall be in compliance with the traffic regulations based on street classifications per Oceanside Traffic Code Section 12.3.
10. No motor vehicle repair, small motor repair or other uses that produce loud noise or noxious fumes shall be permitted.
11. There shall be no on-site advertising of the home occupation.
12. The license for a home occupation that is not operated in compliance with these regulations shall be revoked by the Business License Inspector, with the concurrence of the Building Official and the City Manager after 30 days written notice unless the home occupation is altered to comply.

D. Appeals. All appeals of the City's decision shall be processed in accordance with the Code of City of Oceanside.

I have read and understand the "Home Occupation Regulations" and agree to comply with all the regulations as stated. I understand that the Business License is subject to revocation if any of the "Home Occupation Regulations" are violated.

Business Name: _____

Signature: _____

Date: _____



ENVIRONMENTAL SURVEY FORM

City of Oceanside
Financial Services Department

Complete all of the following information. Please Print:

Name of Business (DBA) _____

Date _____ / _____ / _____

City of Oceanside Business License Number _____

If you currently have permit with the San Diego County Department of Environmental Health, Hazardous Materials Division, you do not need to complete the remainder of this form. Please indicate your "UPFP" number:

Unified Program Facility Permit (UPFP) # _____

If you do not have a permit from the San Diego County Department of Environmental Health, Hazardous Materials Division, please answer the following questions:

1. Yes No Is your business type listed on the reverse side of this form?
2. Yes No Will your business dispose of Hazardous Substances* in any amount?
3. Yes No Will your business dispose of Medical Wastes in any amount?
4. Yes No Will your business store or handle Hazardous Substances in quantities equal to or greater than 55 gallons, 500 pounds, or 200 cubic feet of compressed gas?
5. Yes No Will your business use an existing, or install an underground storage tank?
6. Yes No Will your business use or install Hazardous Waste Tank System?
(Title 22, Article 10)
7. Yes No Will your business store petroleum in tanks or containers at our facility with storage capacity equal to or greater than 1,320 gallons?

* The definition of a hazardous substance and acutely hazardous material can be obtained by contacting the Duty Specialist for the San Diego Hazardous Materials Division. If you have any questions regarding hazardous materials, permits, etc., you may contact the Duty Specialist at (858) 505-6661.

If you answered "Yes" to any of the questions above, you will need a permit from the Hazardous Materials Division.

Please return this form along with your Business License Application.



ENVIRONMENTAL SURVEY FORM

City of Oceanside
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List of Businesses Which Require Review and Approval From the County Hazardous Materials Division

AEROSPACE

Aerospace Industry
Aircraft Maintenance
Aircraft Manufacturing

AUTOMOTIVE

Battery Manufacturing/Recycling
Boat Yard
Car Wash
Dealership Maintenance/Paint
Machine Shop
Painting
Radiator Shop
Rental Yard Equipment
Repair Preventive Maintenance
Repair, Major Overhaul
Transportation Services
Wrecking and Recycling

CHEMICAL HANDLING

Agricultural Supplier/Distributor
Chemical Manufacturer
Chemical Supplier/Distributor
Coating/Adhesives
Compresses Gas Supplier/Distributor
Dry Cleaning
Fiberglass/Resin Application
Gas Station
Industrial Laundry
Laboratory
Laboratory Supplier/Distributor
Oil and Fuel Bulk Supply
Pesticide Operator/Distributor
Photographic Processing
Pool Supplies/Maintenance
Printing/Blue Printing
Road Coatings
Swimming Pool
Toxic Gas Handlers
Toxic Gas Manufacturing

ELECTRONICS

Electronic Assembly and Sub-Assembly
Electronic Components Manufacturing
Printed Circuit Board Manufacturing

METAL WORKING

Anodizing
Chemical Milling/Etching
Finish Coating/Painting
Flame Spraying
Foundry
Lathes, Mills
Machine Shop-Drilling/Lathes/Mills
Metal Plating
Metal Prepping/Chemical Coating
Precious Metal Recovery
Sand Blasting/Grinding
Steel Fabricator
Wrought Iron Manufacturing

OTHERS AND MISCELLANEOUS

Asphalt Plant
Acupuncture Office
Biotechnology/Research
Chiropractic Office
Co-Generation Plant
Dental Clinic/Office
Dialysis Centers
Emergency Generator Tank System
Frozen Food Processing Facility
Government Agency using Hazardous Materials
Hazardous Waste Hauler
Hospital/Convalescent Home
Laboratory/Biological Lab
Medical Clinic/Office
Nitrous Oxide (NOx) Control System
Pharmaceuticals
Public Utility
Refrigeration System
Rock Quarry
Ship Repair/Construction
Telecommunication Cell Site
Veterinary Clinic/Hospital
Wood Furniture Manufacturing/Refinishing

The above list includes businesses which typically use, store, handle and dispose of hazardous substances. Any business not included on this list which stores, handles, uses, or disposes of hazardous substances may still require a permit from the Hazardous Materials Division. If you have any questions, contact the Duty Specialist at (858) 505-6661.

PREVENTION OF GENDER-BASED DISCRIMINATION: BUSINESS ESTABLISHMENTS' LEGAL OBLIGATIONS

The [Gender Tax Repeal Act of 1995](#) (Act) prohibits a business from discriminating based on a person's gender for prices of similar or like-kind goods and services. However, the Act does not prohibit price differences based on the amount of time, difficulty, or cost of providing the services.

In addition to prohibiting discrimination based on a person's gender, the Act **requires certain businesses** to clearly and conspicuously disclose to customers in writing the pricing for each standard service provided. The posting requirement applies to:

- Barbers and hair salons
- Tailors or businesses providing aftermarket clothing alterations
- Dry cleaners and laundries providing services to individuals

These businesses must follow **specific posting requirements**. The price list must:

- Clearly and completely display pricing for every standard service, which means the 15 most-frequently requested services.
- Use a font 14-point boldface or larger.
- Be posted in an area conspicuous to customers.

The business establishment must also provide a customer with a **complete written price list** upon request.

In addition, the business establishment **must display in a conspicuous place at least one sign**—printed in no less than 24-point boldface type—that states:

CALIFORNIA LAW PROHIBITS ANY BUSINESS ESTABLISHMENT FROM DISCRIMINATING, WITH RESPECT TO THE PRICE CHARGED FOR SERVICES OF SIMILAR OR LIKE KIND, AGAINST A PERSON BECAUSE OF THE PERSON'S GENDER. A COMPLETE PRICE LIST IS AVAILABLE UPON REQUEST.

Business establishments **may be fined \$1,000** for failing to correct within 30 days a violation of any of the requirements after receiving a written notice. The 30-day correction period only applies to posting violations and not to discriminatory pricing violations.

In addition, according to Civil Code section 52(a), a business may be liable for any amount determined by a jury, or a court sitting without a jury, up to three times the amount of actual damage but no less than \$4,000, plus any attorney's fees. However, an action under this section does not prohibit an aggrieved party from seeking any other available remedy or procedure.

OTHER PROVISIONS

This Act does not change or affect provisions of the Health and Safety Code, the Insurance Code, or other laws that govern a health care service plan, or insurer underwriting or rating practices.

To read the full text of the [Gender Tax Repeal Act of 1995](#) (Civil Code section 51.6), visit the California Legislative Information website at <https://leginfo.legislature.ca.gov>.

